

## Minutes of the A, S & S NP Delivery Group Committee

18 September 2014

Present: Keith Cameron, Patrick Griffin, Margaret Morgan, Diana Tombs

Apologies: Charles Appleby, Jeff Bygrave, Kevin McGann

### New committee members

We have two new committee members: Jeff Bygrave who is involved in the Better Transport project and Kevin McGann who attended the RDC panel meeting last night.

### Meeting minutes

Agreed that August minutes can be published. Also agreed that in future Diana will publish minutes automatically about one week after circulating them unless anyone raises any issues with them.

### Finances

We have a bank account, with Barclays in Bracknell. Patrick and Diana are the signatories.

All present agreed to donate £50 each towards expenditure incurred to date and to activate the bank account. Diana will circulate what each has to pay in to balance the accounts.

Agreed that going forward, Patrick would act as Treasurer!

And we need to canvass for some donations.

### Data Protection Registration

Diana confirmed that she has checked and we are not required to register with the DP Registrar.

### Heathrow airport

A really hot topic right now, even if it's not strictly related to planning.

We've just heard about two consultations re noise compensation should Heathrow be granted a third runway. Also, Cllrs are setting up a public meeting to discuss flight path trials. It was agreed to do a website post and send out an email to entire list – Diana to do today as public meetings are this Sat 20<sup>th</sup> and next Wed 24<sup>th</sup>. (NB. Done!)

### Project updates

c. 25 people attended the Biodiversity Project meeting which was run by WIA. Diana has requested a short event summary from the group to post on the website. It was agreed that this project is now well under way under the auspices of the WIA and we will assist them wherever possible.

The scoping meeting on the Schools Project is re-scheduled for 25<sup>th</sup> September.

Keith has prepared a project outline for the Better Transport Mgt Project and a project meeting is taking place on Tuesday 30 September with 6 or 7 expected to attend. Jeff is also attending and others to attend if possible (Diana away but Charles/Margaret/Patrick if they can)

Charles has circulated a project outline for Village Hopper Bus. Keith confirmed that he'll be supporting Charles on this as it has to ultimately dovetail into the Better Transport Mgt Project, albeit will be progressed as a standalone to start with. It was also noted that reference to CIL funds should be deleted from project outline. A project meeting is taking place on Monday 29 September – again, as many as possible to please attend.

#### Open meeting on Transport 13 October

Keith suggested this may be too soon, as it's important the two project groups have a chance to do some preliminary planning first. Diana concerned not to delay too long as we've told people there will be an open meeting on this topic soon.

Agreed to re-schedule – date to be agreed by email. And Charles will need to change WI hut booking.

#### Strategic Sites

Patrick and Margaret have made contact with nearly all the strategic site stakeholders and will be progressing discussions.

#### Planning applications etc

Agreed we should respond on Highclere. Diana to draft.

Margaret and Diana meeting with developers ref 2 Sunning Ave and also Rays Court.

#### Magnolia House Surgery

The issues around BEN Lynwood planning applications must not distract us from the fact that we support Magnolia House's need to find new premises. Discussions with strategic sites may open up some options. But also agreed (and it is being urged on us by RBWM as well) it would be good to meet Magnolia House to better understand their issues. Patrick and Diana to set up meeting with Practice Manager initially and then potentially with Dr. Patel and Dr. Tasker.

#### Amends to constitution

Some further amends to the Constitution were agreed to better reflect our structure of having members and a coordinating committee. Diana to upload onto our website.

It was noted that the RBWM Council Agenda on 23<sup>rd</sup> September includes an agenda item re Constitution Amendments – Neighbourhood Plans. Our understanding is that this is about groups like ours having a speaking slot at planning panels.

### Dates of future committee meetings

It was agreed we should fix dates forward for at least 6 months to allow people sufficient notice. Ideal timing seems to be after the RDC panel meetings, as there always seem to be actions arising from them. For ease, propose we have all meetings on the Thursday morning after the panel meeting (unless this causes people problems). **All meetings to start at 10:30am.** Venue at Diana's except when she's away! We should aim for 2 hours max and 1 hour would be better.

Proposed dates:

**Thur 16 Oct** (RDC 15 Oct) Diana away so someone else please to host

**Thur 13 Nov** (RDC 12 Nov)

**Thur 11 Dec** (RDC 10 Dec)

**Thur 8 Jan** (RDC 7 Jan)

**Thur 5 Feb** (RDC 4 Feb)

**Thur 5 Mar** (RDC 4 Mar) Diana away so someone else please to host

**Thur 2 Apr** (RDC 1 Apr)

**Thur 30 Apr** (RDC 29 Apr)

### AOBs

We should arrange to meet the new Lead for Planning at RBWM (Derek Wilson). Diana to prepare email to send but after Council meeting on 23<sup>rd</sup>.

We should also meet with Geoffrey Hill (and Borough Transport Officer) re (a) our Project Groups and (b) need for Highways Officers to recognize NP transport policies. Keith and Diana to set up.