

**Minutes of Neighbourhood Plan Delivery Group  
Committee Meeting**

7.00pm, 21<sup>st</sup> March 2016

Attendees: Jackie McCarten

Margaret Morgan

Catharine Paige

Diana Tombs

Keith Cameron

Jeff Bygrave (chairman)

Eric Nicoli

Patrick Griffin

CC: Rosemarie Nash

1. The minutes of the 14th December 2015 meeting were approved and there were no matters arising that would not be covered in the meeting.
2. A summary of recent planning and appeal cases was presented to the committee, it was noted that NP plans are continuing to have success in influencing planning decisions within the borough.
3. Strategic Site updates:
  - a. A meeting is being organised for 13<sup>th</sup> April to provide an update on Ascot Town Centre.
  - b. There is a consultation exhibition being planned for 28/29th April regarding Heatherwood site. NPDG to issue comms about the event, once details are confirmed.
  - c. An update was provided by PG/MM regarding Gas Holder site and associated transport impacts
4. Project updates:
  - a. Schools
    - a.i. JM provided an update on school places within the Borough. It was noted that St. Michaels was oversubscribed by 2 places for 2016 and Charters is full for 2016/17 too.
    - a.ii. Future school place demand does not take into account future growth in the local population as a result of additional development.

- a.iii. 2019 will be a double form entry due (due to additional form entry at SAVS previously)
  - a.iv. A new school would take at least 2 years to plan and build, therefore the NPDG would like to begin early consultation with the borough to discuss future demand and to perform school site assessments based on the detailed local knowledge of the area, especially the strategic sites..
  - b. Transport (KC)
    - b.i. It was noted that the potential improvement ideas for highway widening on Silwood Road would likely best be addressed as part of an integrated plan for the Civil Service site rather than on their own merit.
    - b.ii. Residents had expressed numerous concerns directly to NPDG regarding Winkfield Rd, this will be raised with RBWM Highways.
  - c. Bio-diversity (CP)
    - c.i. CP updated the NPDG on development of a management plan for green corridors which is in its early stages. Identification of land owners is problematic (MM offered support and advice)
    - c.ii. A small mammal survey was performed in South Ascot and water sampling is planned along the corridors. WIA have approached RBWM with a view to improving connectivity between gardens in new developments.
    - c.iii. The borough has provided NPDG with a new GIS data file containing all recorded trees including those with TPO.
    - c.iv. WIA successfully applied for wild flower seeds through a lottery funded project called Grow Wild and have sown some at Victory Field and Cheapside Playgrounds.
  - d. Footpaths (CP)
    - d.i. Updated Public Rights of Way plans have been provided to the borough as part of the 10 year Public Rights of Management and Improvement Plan 2016-2026.
    - d.ii. CP discussed that Parish sites are generally not marked as Public Rights of Way. We have written to both Parish Councils asking that these paths across Parish lands become PROW.
5. SPAE Good Design award. NPDG agreed that, in principal, we support the aims of the Good Design award.

6. The NPDG committee members reviewed and accepted the NPDG constitution.
7. The NPDG website requires updates to add CP to the committee member section.
8. Volunteers are still sought for NPDG Website and Email content authoring roles.
9. Community Infrastructure Levy (CIL) – Detailed list of candidate projects for CIL to be sought from all NPDG Committee members by end of April. DT to provide template. Candidate projects to be discussed at next meeting.
10. AOB:
  - a. Ascot Race Course are hosting a Business Networking day. The NPDG decided to defer a decision on attending this event until next year.
11. Next Meeting – 7pm, 27<sup>th</sup> June 2016 and to be chaired by MM.